



Ohio History Connection
State Archives of Ohio
Local Government Records Program
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www.ohiohistory.org/lgr

OHIO HISTORY CONNECTION

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APRIL 30 2025

STATE AND LOCAL
GOVERNMENT RECORDS

ONE-TIME DISPOSAL OF OBSOLETE RECORDS (RC-1) – Part 1

See instructions before completing this form. Must be submitted with PART 2

Section A and Section B must be filled out and signed by local government before submission to the State Archives

Section A: Local Government Unit

Union County Sheriff

(Local Government Entity)	(Unit)		
<u>Michael Justice</u>	<u>Mike Justice</u>	<u>Sheriff</u>	<u>4/22/2025</u>
(Signature of Responsible Official)	(Name)	(Title)	(Date)

Section B: Records Commission

See ORC 149.38 – ORC 149.412 for Records Commission information

Union County Records Commission	937-645-4177
	(Telephone Number)

128 South Main Street	Marysville	43040	Union
(Address)	(City)	(Zip Code)	(County)

To have this form returned to the Records Commission electronically, include an email address: sbadenhop@unioncountvohio.gov

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

<u>[Signature]</u>	<u>4-30-25</u>
Records Commission Chair Signature	Date

Section C: Ohio History Connection - State Archives

	Electronic Records Archivist	05/08/2025
Signature	Title	Date

Section D: Auditor of State

	Records Manager	
Signature	Title	Date

See instructions before completing this form. Must be submitted with PART 1

Union County Sheriff

(Unit)

[illegible]